



Advocacy. Action. Answers on Aging.

Ohio Association of Area Agencies on Aging

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Ohio Association of Area Agencies on Aging - Chief Advocacy & Public Policy Officer

Make a difference for Ohio's older adults – in a flexible, fulfilling work environment!

The Ohio Association of Area Agencies on Aging (o4a) is seeking a passionate and dedicated **Chief Advocacy & Public Policy Officer** based in Columbus, Ohio, to join our team. In this role, you will play a key role in representing the needs of older Ohioans and people with disabilities at the state and national level. You will work to ensure their voices are heard and to influence policies that affect their lives.

Hybrid Work Environment: Enjoy the benefits of both in-office collaboration and remote flexibility to create a workstyle that suits you best.

Job Responsibilities:

- **Monitor and analyze federal and state public policy:** Track legislation, administrative actions, and hearings relevant to aging issues. Provide timely assessments and prepare clear, concise reports for o4a leadership and members.
- **Develop and implement advocacy strategies:** Work collaboratively with our Advocacy Committee, lobbyist, CEO, and board to develop and execute the o4a Policy Agenda. Coordinate advocacy efforts through strategies such as testimony, public statements, legislative meetings, social media, earned media outreach, and member mobilization.
- **Support member engagement and activities:** Help plan and coordinate special advocacy events, trainings, and meetings. Manage projects and collaborations. Build advocacy capacity of members and partners.
- **Communications and outreach:** Contribute to the development of advocacy materials, such as talking points, briefs, and documents, for engaging supporters, stakeholders, and policymakers. Enhance the o4a website and newsletter with relevant content. Conduct presentations for internal and external stakeholders.
- **Collaboration and teamwork:** Maintain a strong working relationship with o4a staff, members, and external partners. Participate in state and national advocacy coalitions and workgroups.
- **Stay informed and innovative:** Research new advocacy initiatives and best practices in other states. Identify emerging needs and trends within the o4a network and propose solutions.

Qualifications:

- Bachelor's degree preferred (Public Policy, Communications, Social Work, or related field preferred).
- **Minimum 3 years of experience in government affairs**, such as legislative roles, community organizing, or nonprofit advocacy, **required**.
- **Experience in aging services, Area Agency on Aging, Medicaid, health and human services, or adjacent issues preferred.**
- Demonstrated commitment to social justice and advocacy for vulnerable populations.
- Excellent computer skills (proficient in MS Office Suite).
- Exceptional communication skills, both written and verbal.
- Strong interpersonal skills and ability to work effectively in diverse environments.
- Meticulous attention to detail and excellent organizational skills.
- Ability to work cooperatively and independently, taking leadership as needed.

Benefits:

- **Salary commensurate with qualifications and experience.** This is a full-time, exempt position based on a 35-40 hour workweek.
- o4a provides generous health benefits, retirement plan contribution, and paid parking.
- **Work in a supportive and collaborative environment that values diversity and inclusion.**

Equal Opportunity Statement:

- At o4a, we believe that a diverse, equitable, and inclusive workplace makes us a more relevant, more creative, and more resilient organization. We encourage people from all backgrounds, ages, abilities, and experiences to apply.
- We are an equal opportunity employer. We do not discriminate on the basis of race, color, ancestry, religion, national origin, sexual orientation, age, citizenship, marital or family status, disability, gender, gender identity or expression, pregnancy or caregiver status, veteran status, or any other legally protected status. We will ensure that individuals with disabilities are provided reasonable accommodations to participate in the job application and interview process, to perform essential job functions, and to receive other benefits and privileges of employment.

A Note to Potential Candidates

- Studies have shown that women, trans, non-binary folks, and Black, Indigenous, and People of Color are less likely to apply for jobs unless they believe they meet every single one of the qualifications as described in a job description. We are committed to building a diverse and inclusive organization, and we are most interested in finding the best candidate for the job. That candidate may be one who comes from a background less traditional to our field of work, and that's okay. We would strongly encourage you to apply, even if you don't believe you meet every one of the qualifications described.

To Apply: Please submit your resume and cover letter and a writing sample to daly@ohioaging.org